

## **New Release Notes - 9/12/10**

On Sunday, September 12, 2010, a new release of ACES was implemented containing changes to *Kpwtpgv'Hqto u* and the *CEGURtqegaukpi 'F gxkiTgrqtv* available from the Status folder, Retrieve Files function.

The following is a list of the changes that will be reflected in ACES as of Monday, September 13, 2010:

### **Internet Forms - Health Enrollment, Dependent Health Enrollment and View Manage Batch**

#### **On Line Warning Message:**

On the Health enrollment pages, an online warning message displays upon selecting the "Add to List" button when enrolling a dependent (other than spouse or domestic partner) if the dependent Social Security field is left blank. Clicking the "Okay" button on the warning message allows the User to continue the enrollment. The message reads:

**Warning: Social Security Number is Required for this dependent and was not entered. You may continue the enrollment, although you must collect and enter the SSN within 90 days.**

### **ACES Processing Detail Report**

In the Status folder under Retrieve Files, a warning message displays on the ACES Processing Detail Report for successfully applied transactions that were entered without a dependent Social Security number. The message reads:

**Follow up Required: Social Security Number is Required for dependent(s) and was not entered. It is your responsibility to collect the missing information, and update the record as soon as possible, but no later than 90 days from today.**

Note: It is the employer's responsibility to establish a follow-up process to obtain the Social Security number and ensure ACES is updated. The current process requiring the mandatory entry of a spouse's Social Security number is not changing.

Added 09/12/10